# Organization Name

## Matrix Map Introductory Meeting

### Goals:

* Understand the matrix map and the process.
* Assign roles and timeline
* Articulate strategic issues facing organization

### Agenda:

* Introductions (5 minutes)
* Matrix Map Overview (15 minutes)
  + Review pre-material sent (chapter 2) and determine if there are any questions
* Task Force Action Guide (25 minutes)
  + Complete Template 3.1
* Strategic Issues (40 Minutes)
* Next Meeting (5 minutes)